



# Academir Charter School East

## Frequently Asked Questions

### Campus Information:

- What is the school address?
  - 11300 NW 41st St, Doral, FL 33178
- What is the Phone Number?
  - (305) 485-9911 or (305) 225-0444

### Uniforms

- Where do I buy my child's uniform?
  - Ibiley Uniforms      Address: 10564 SW 8st Miami, FL, 33174      Phone number: 305-625-8050
- What type of shoes does my child have to wear?
  - Black Penny Loafers with white socks. Girls can wear knee-high socks. All white socks must have the school logo.
- When are students supposed to wear Gala Uniform?
  - Gala is required to be worn every Monday and on special events days and assemblies.
- Can students wear sneakers?
  - Yes, as long as they are PLAIN black sneakers for PE.
- Do students need P.E. uniforms?
  - Yes. P.E. uniforms can be purchased at Ibiley Uniforms.
- What type of book bag can be brought to school?
  - Any type of book bag is accepted.
- Are students issued Student Identification Cards (IDs)?
  - Yes. Students are required to wear their student id as part of the required daily student uniform.

### Arrival and Dismissal

- What time do students have to be in school? What time is dismissal?
  - Arrival: School begins at 8:30 a.m. School opens at 7:00 a.m. for those who are interested in before-care. Students not registered in before-care may be dropped off any-time between 7:45- 8:30 a.m.
  - Dismissal: All students who are not registered in after-school care and are picked up late will be charged a late fee.
    - K-1<sup>st</sup> Grade: 2:30 p.m.      2<sup>nd</sup>-5<sup>th</sup> Grade: 3:30 p.m.
    - Wednesdays are EARLY RELEASE: Dismissal: K-1<sup>st</sup> Grade: 2:00 p.m.      2<sup>nd</sup>-5<sup>th</sup> Grade: 2:30 p.m.
  - Our dismissal policy **DOES NOT** permit students to be released from school 30 minutes prior to their scheduled dismissal time.

# Safety and Security

- Parents/visitors who arrive between the hours of 8:45 a.m. – 1:45 p.m. must enter through our one point of entry, which is the 41st street and Doral Boulevard entrance. You will be greeted by a law enforcement officer who will then advise the main office of your visit.
- All visitors must check-in with our Concierge Pad system using a valid form of identification (i.e. Driver's License). Once you have been checked in, you will receive a visitor's badge that must be worn while on campus.

# COVID-19 Protocols

- Students will have temperatures taken prior to exiting the car. If a student presents a temperature of 100.4 or above, the child will NOT be allowed to attend school.
- Students must wear their face mask and shield to school daily.
- Medical clearance will be required prior to returning to school.
- If your child is feeling sick, they MUST stay home.
- Please inform school if a family member at home with COVID-19 or if your child tests positive for COVID-19.
- Students must present a Negative COVID-19 result before being allowed back at school.
- Student will be required bring their own water bottles
- Parents are not permitted in the school building

**\*\*THESE PROTOCOLS ARE SUBJECT TO CHANGE IN ACCORDANCE TO THE CDC & DISTRICT GUIDELINES\*\***

# Communication

- School Phone Number: (305) 485-9911 or (305) 225-0444. A new number will be released when the school year begins.
- Can my child bring a cellphone or electronic device to school?
  - Students should not bring cellphones or electronic devices. They are not allowed to be used in school. If a student is caught using any electronic device, it will be confiscated, and a parent will have to pick it up after-school in the main office.
- What is the best way to communicate with my teacher?
  - Please send your teacher an e-mail or a written note in the school agenda. Allow up to 48 hours for a response.
  - You may send a message through remind or through your class google website.
- Do we have a school website?
  - Yes. Visit our website for calendars, faculty & staff emails, news updates, media, educational resources & more! [www.academicharterschooleast.com](http://www.academicharterschooleast.com)
- How do we stay informed about school events?
  - All news is posted under the "News" section of our website. You may subscribe to receive e-mail updates. To subscribe, click the "News" button and enter your e-mail on the right hand side where it says "subscribe."

- You may sign up with Remind IOI to receive updates and reminders as text messages
  - Kindergarten: Send a message to: 81010 Message with: @acsek21
  - First Grade: Send a message to: 81010 Message with: @acse0121
  - Second Grade: Send a message to: 81010 Message with: @acse0221
  - Third Grade: Send a message to: 81010 Message with: @acse0321
  - Fourth Grade: Send a message to: 81010 Message with: @acse0421
  - Fifth Grade: Send a message to: 81010 Message with: @acse0521
- You may also follow us on **Instagram** at @acsedoral\_tigers **Facebook**: COMING SOON!

## Volunteer Hours

- Are Parent/Guardians required to volunteer?
  - Yes, parent/guardians are required to complete a minimum of ten (10) hours per school year.
- How do you become a school volunteer?
  - Visit our website and click "Become a School Volunteer" under the tab "Parents/Students." You will be redirected to *CONCIERGEpad*, Fill out the volunteer registration form and select "LEVEL I Basic Background Check." A \$7 fee will apply.
  - After filling out the volunteer registration form, you will receive an email with additional steps that must be completed before being cleared. Once you have been cleared, you will receive an email and the main office will be notified.
- How can I complete my volunteer hours?
  - You may volunteer at any school family event by asking your teacher or signing up online.

## Student and Parent Handbook

- Where can I find our school Handbook?
  - Visit our website and go to the "Parents/Students" tab. [www.academircharterschooleast.com/handbook](http://www.academircharterschooleast.com/handbook)

## Dade County Schools

- No, we do not follow the MDCPS calendar. However, we do follow the MDCPS grading period start and end dates.
- Please refer to the AcadeMir Charter School East calendar for early release dates, holidays, Teacher Planning Days, and Seasonal Breaks.
- We do follow the MDCPS Code of Student Conduct and Student Progression Plan for our Student's Behavior and Expectations.

## Homework

- Homework will be given in class and assignments will be posted on your class google website.
- Homework may have to be printed. All homework must be brought in daily.
- All students will have agendas. In these agendas all homework is written daily. Please check agendas daily!

## Food

- Can we bring cupcakes for my child's birthday?
  - No. Due to high allergies, classroom birthday celebrations are not permitted.
- Can I bring my child lunch during school hours?
  - No. Outside fast food may not be delivered to students for lunch. (Example: Burger King, McDonald's etc.)
- What if my child has a food allergy? (AcadeMir Charter School East is a peanut-free school)
  - Parents must notify the school immediately and complete proper documentation including Allergy Plan. Classrooms will be identified and labeled if they have a student with a food allergy.
  - If your child has a food allergy, we make cafeteria seating accommodations for them. Teachers will also make their own classroom adjustments to make sure your child is taken care of.
- Hot meals will be available for purchase daily. Monthly payments can be made to your child's meal account. Visit our school store and click on "Lunch" to make a payment.



## Medication

- What if my child needs medication?
  - All medication must be dropped off in the office by the parent. Children may not carry their own medication. Medications need to be administered in the main office. The official MDCPS Authorization for Medication (Form 2702E) must be completed by your child's physician. This form can be given to you in the main office.

## Emergency Contact

- Emergency Contact forms are filled out at the beginning of the year. Make sure information is accurate at all times.
- What if I need someone to pick up my child and they are not written on the emergency contact card?
  - You must fax a letter with a picture of your license and with the name of who will be picking up your child and then call the office to make sure the document was received. A proper I.D. will be asked for at the time of pick-up.

## P.E. Days (Physical Education)

- Every grade level has a designated PE day. All students must come to school dressed in their PE uniform on their designated day below. Students will remain in the PE uniform all day.
- PE Scheduled Uniform Days:
  - Kindergarten-First Grade: Tuesday
  - Second-Third Grade: Wednesday
  - Fourth-Fifth Grade: Thursday

# After-School Programs/ Enrichment Programs

- After-school program is open Monday-Friday immediately after dismissal until 6:00 p.m. It is not open when the school is closed. After-care program provides a snack, homework assistance and enrichment activities to students.
- Enrichment programs are offered after-school at an additional cost.
  - Examples of enrichment programs:
    - Gymnastics
    - Swimming
    - Volleyball
    - Soccer
    - Martial Arts
    - Basketball
    - Rollerblading
    - Art
    - Dance
    - Tutoring
    - Yoga
    - Music
    - Robotics/Coding
    - Voice

Registrations for these programs open in September to begin in October. Payments are made online within the "Enrichments" registration period in our "School Store" under the "Enrichments/Clubs" tab.

- All students registered in after-school or in an enrichment program **MUST** purchase our school "CHUBB Insurance." Students who do not have this insurance may not stay after-school.

Times: Services available at an additional cost. Fees can be accessed via our school website.

- Before-Care: 7:00am- 8:15am
- After-Care: 2:30pm-6:00pm
- Mini-Care: 2:30pm-3:30pm